

**Agassiz Presbytery
Treherne United Church
Saturday, February 10, 2018**

**Vision Statement:**

Agassiz Presbytery strives, and is called, to be a welcoming and affirming regional court of the United Church of Canada. Our purpose is to carry out the responsibility of providing oversight and support to our congregations and ministry personnel. Following Jesus' example of radical inclusivity regardless of differences such as ability, age, culture, gender identity, race, sexual orientation, and socio-economic status, we seek to emulate his teachings and love in our ministry to and with each other.

PRESENT:

Altona
Belmont
Carberry
Cartwright
Circle Marsh

Crossroads

Gladstone
Glenboro
Graysville
Holland

Kelwood
MacGregor
Manitou/Lariviere
McCreary
Meridan
Miami
Morris
Neepawa & Area
Oakville
Pembina Parish
Portage - McKenzie

Portage - Trinity

Prairie Vision

Rock Lake

CLERGY

Melanie Kauppila

Harold Kenyon
Karen Tjaden
Lynne Sanderson

Don Schau

Sarah Bruer
Brenda Gibson

Kristin Woodburke
Shirley McLaren
Cathie Waldie
Kathy Platt

Julie Baker
Beth Kerr

Emily Lovell

LAY REPRESENTATIVES

Gloria Mott

Wendy Denbow
Ann Craik
Lloyd Baker

Pat Weber
Grace Olsen
Allison Abbott-Wiebe
Joyce Elder
Carol Kilfoyle

Nancy Nelson
Judy Bradley

Diane Trudeau

Susan Phillips

Sharon Deceuninck
Bonnie McRae
Wilma Shirriff
Charlotte Jones
Lesia Case
Marion Reykdal
Lillian Cameron
Neita Avery
Cheryl McKetrick

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Roland
Rossendale
Treherne/Rathwell
Valley
U.C.W.
YAAY
Conference Staff

Ken Thomas
Wilma Shirriff
Chuck Ross

Beth Bartley
Katherine Anderson

Claire Ommerli
Elizabeth Kenyon

Judy Hare

Members at Large: Mary Kalberg, Brenda Brand, Carol Zacharis

Retired/Retained: Heather Lea, Margaret Scott, John Lea, Leith Saunders, Irene Onuch

Visitors: Ray Ommerli

Regrets: Joan Jarvis, Bob Stark, Myrna Stark, Sandra Rex, Ila Swain, Cheryl Wiechern, Larry McCrady, Leslie Poulin, Betty Park, Barb Orchard, Wayne Sanderson, Lois Creith, Dianne Sloane, Alan Armstrong, Elaine Benson, Allison Halstead, Linda Sharpe.

Permission to Leave Early: Chuck Ross, Leith Saunders

Presbyters gathered at 9:15 am.

The meeting opened with worship led by Chuck Ross.

The business meeting convened at 9:30 a.m. and a quorum was noted.

Sarah Bruer thanked Treherne Pastoral Charge and the members of the catering group for hosting this meeting.

Chair, Sarah Bruer, opened the meeting acknowledging that we are followers of Jesus, the only head of the Church, also acknowledging that we are meeting on treaty one land; Agassiz Presbytery churches reside on treaty one and two land, which is also home to the Dakota Tipi and Dakota Plains First Nations which are not party to the numbered treaties but are recognized as having use of this land, also the land of the Metis People and that we are an Affirming ministry.

Karen Tjaden introduced Elizabeth Kenyon a new member to our Presbytery representing the YAAY committee.

MOTION # 1034: K.Tjaden/L.Saunders that all visitors at this meeting be made corresponding members. **CARRIED**

MOTION # 1035: C.Ommerli/H.Lea that the minutes of the Presbytery meeting held November 18, 2017, be accepted and that the minutes of the executive meeting held on January 16, 2018 be received for information. **CARRIED**

MOTION # 1036: L.Sanderson/B.Brand that the revised agenda be accepted. **CARRIED**

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BOUNDARIES TRAINING

Judy Hare, the Conference Personnel Minister, presented updates to the Sexual Misconduct Prevention and Response Policy and Procedures (SMPRPP 2017) and the Workplace Violence and Harassment Policy.

PASTORAL RELATIONS

Julie Baker shared some of the proposed changes to the process for retirement coming to the General Council Executive to bring practices in line with the Pensions Plan, the Income Tax Act and Human Rights Legislation.

One implication of the proposed changes is that when a minister retires, they cannot accept another appointment for thirteen weeks after beginning to receive a pension benefit. After that time, an appointment must be substantially different from the one they retired from (either in a different pastoral charge, or a different job description, or different number of hours, etc.)

A reminder was given that all active and retired ministers who are performing ANY functions of ministry on a regular or consistent basis must do so under appointment (that includes regular pulpit supply of any definition).

Julie made note of the various pastoral charges in our presbytery in transition relation to ministry staff. She noted, in particular, that Wilma Shirriff will be concluding her long standing congregational accountable position with Rossendale at the end of June 2018.

Pastoral charge supervisors will be asked to complete an official report in 2018 to allow for transition of information to the new regional structure. Reminder that re-appointments need to go to pastoral charge boards in March.

MOTION # 1037: J.Baker/C.Waldie that Agassiz Presbytery approve the application for sabbatical funding submitted by MacGregor United Church and affirm that the pastoral charge would be subject to undue financial difficulty in funding visiting ministry personnel during the sabbatical time.

CARRIED

The pastoral relations committee then led the court in a time of discussion regarding leadership through transition, and how leaders can support on another.

After lunch we heard the wider church reports.

CONFERENCE EXECUTIVE REPORT

Sarah Bruer presented the following report:

There were two conference calls in January to discuss the interim report from the Boundaries Commission. Thanks to Julie and Lloyd Baker who represented us at the first. Lynne Sanderson and I attended the second. One motion emerged - that we support the recommendation of Cambrian Presbytery executive to make the border between regions 6 & 7 the time zone, with Atikokan coming to region 6.

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The deadline for Remit 6 is coming up at the end of February. An email went out to those who still needed to send in their ballots. We had 100% response from Agassiz Presbytery to Remits 1 through 4 and it would be great to do the same again. If you need help, talk to Heather Lea.

There have been lots of requests for help for the Conference meeting to be held May 24 to 24 at the University of Manitoba. Many hands make light work so everyone that will be attending was asked to sign up for one thing: table hosts, worship planning, scrutineers, Affirm workshop and other jobs such as camera operators, bookstore helper and setting out snacks, etc.

CONFERENCE STAFF REPORT

Judy Hare presented the following report:

Conference Nominations Committee will be beginning to approach people to consider filling vacancies in the new structure beyond January 1, 2019: 5ive people for pool of Denomination Council and its committees; 5 people for the Office of Vocations and its committees. Watch Conference Weekly News.

When Boundaries Commission Initial Report was released on February 11, 2018 there were 3 Staffing Models (orange, blue and green) sent to Conference Executive Secretaries/Speaker and Conference Presidents. MNWO staff met to discuss and give feedback by February 19, 2018 deadline. This week, based on that feedback another model (purple) has been released as a recommendation going to either General Council Executive (March 3-5, 2018) or sub-executive of G.C. later in March depending on when the final decisions of the Boundaries Commission are released. The BLUE Model is a combination of the previous orange and blue models. Updates will come eventually through.

Ministry Personnel please take time to complete the survey on Ministry Vitality. Link on line on Conference Weekly News on February 8, 2018.

If you are interested in ministry vitality one way the denomination is hoping to promote healthy and vital pastoral relations is through a program entitled "FRESH START". Training for some facilitators in this program is being planned for Spring 2018. If you are interested in learning more, please contact Judy Hare, Conference Personnel Minister, as soon as possible but no later than February 28, 2018.

Here are two ways to access the poster that needs to be put in a prominent place in each pastoral charge where it can be viewed and information taken off of it discretely . I have attached a poster that can be printed and the link to the poster on the UCC website is:

http://www.united-church.ca/sites/default/files/resources/harassment-misconduct_poster.pdf

The poster is attached to the minutes in pdf format.

ROCK LAKE CAMP TASK GROUP REPORT

Karen Tjaden gave an update on the work of the Task Group and indicated that their work was now finished.

MOTION # 1038: H.Lea/I.Onuch that the Task Group be disbanded with thanks.

CARRIED

STRUCTURAL CHANGES

Beth Kerr led us in reviewing and continuing the work we did on this in November

Following up on the transition planning work begun in September and continued in November, we were given the opportunity to get into working groups to work on some of the ideas we generated. Eight (8) possible topics were suggested:

1. Using technology to share resources – email, website, sharing music, sharing worship resources, etc. – possibly including some creative use of the Presbytery Tech Fund
2. Potluck luncheons with a topic for consideration
3. Continuing education for lay worship leaders
4. Clergy retreat/book study/workshop
5. Lay retreat/book study/workshop
6. Clusters or other ways of gathering a small group of churches in an area
7. Pulpit exchange/Combined Service Options
8. Rock Lake United Church Camp
9. Other

We spent 45 minutes in working groups around whichever idea interested us the most followed by a report back time. No one suggested an “other” topic and no one chose to work on topic 7 “Pulpit Exchange/Combined Service Options” so there is nothing further on those at this time.

Group 1 worked on Technology and are inviting all presbyters to send links and information about resources they are using to Ken Thomas. They would also like to gather information about congregations who are interested in learning more about

- A. using power point in worship
- B. streaming worship services from one church to another

If you are interested in either of these topics, please let Ken Thomas know that as well.

Group 2 looked at the idea of having potlucks. They believe that this is a good idea but will need to emerge organically at some future time if people want to do it.

Group 3 looked at continuing education for Lay Worship Leaders. They have created a list of topics they would be interested in learning more about. This list includes:

- biblical studies
- understanding values and issues related to Bible versions
- pastoral care – developing confidence and skills
- resources on-line, in print – how to evaluate and choose for U.C. context

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- pre-seasonal gatherings to share ideas
- do's and don't's – what's acceptable? What's not acceptable?
- Retreats for lay worship leaders

If you might be able to provide leadership on any of these topics, speak to any of our lay worship leaders.

Group 4 looked at retreat/book study/workshop possibilities for clergy. Kristin Woodburke and Mel Kauppila have agreed to plan a retreat for about 6 months after the end of Presbytery. Karen Tjaden will continue to run a book study. For now, that will be an in person option unless someone else wants to take on the task of organizing the technology to allow people to join via Skype. This group is wondering if about \$5000-\$6000 from presbytery funds could be given as seed money for travel and other expenses related to events coming up after the move to regions.

Group 5 looked at retreat/book study/workshop possibilities for lay people. They have set up a committee to plan for a 2019 retreat. Stay tuned for more from them in the future.

Group 6 looked at clusters or other ways of connecting small groups of congregations. They had a lot of discussion about the importance of this and hope to develop an implementation plan at some point in the future.

Group 8 considered our relationship with Rock Lake United Church Camp and plan to bring a motion in the Fall to the Presbytery to allocate some funds for Rock Lake United Church Camp.

Groups are encouraged to stay in touch and work on their project areas between meetings. We are not planning to allocate significant agenda time to this work at future meetings but hope for some brief time for groups to provide updates on their plans.

COMMITTEE REPORTS

Pastoral Oversight Report

Heather Lea presented the following report:

Heather Lea reported only eight Annual Reports have been received so far, and asked that others be mailed as soon as possible to Betty Park, 317-180 Southpark Drive, Carman, MB R0G 0J0.

Oversight Committee members need to read and review all the reports before their meeting on March 13th, so please get them to Betty promptly.

If your congregation has material to go to Archives, now is a very good time to send it because there is a second archivist contracted until the end of May. If you are sending material to archives, please enclose a list of what you are sending and attach the Archives Transfer Form available from the United Church website. See further details below.

Many very useful handbooks, guidelines and forms are available from the United Church Website, and can be accessed as follows:

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Go to www.united-church.ca and scroll to bottom of the home page; under Most Visited, click on “Handbooks and Guidelines” or “Forms” depending on what you want to find.

Scroll through the list of Handbooks to find *Financial Handbook for Congregations 2017; Trustees Handbook -Oct 2016; Models of Board Governance; Sexual Misconduct Prevention & Response Policies and Procedures*, and many more.

Look under “Forms” for *Archives Transfer Form*, and many more!

Finance Committee Report

Lloyd Baker presented the following reports:

- Budget for 2018
- Allocations for 2019

MOTION # 1040: L.Baker/J.Lea that Agassiz Presbytery approve the re-investment of the Jubilee Investments that come due in 2018. **CARRIED**

Nominations

Lynne Sanderson presented the following motions:

MOTION # 1041: L.Sanderson/B.Brand that David Manning become a Member At Large. **CARRIED**

MOTION # 1042: L.Sanderson/K.Tjaden that David Manning become a member of the Rock Lake Board. **CARRIED**

MOTION # 1043: L.Sanderson/J.Lea that Ila Swain be appointed our Lay Representative to General Council meeting and that Pat Weber be our first alternate and Susan Phillips be our second alternate representative. **CARRIED**

It was noted that we still need a Chair for Agassiz Presbytery as Sarah Bruer will be going on sabbatical.

Education and Students Report

Margaret Scott presented the following report:

The Education and Students Committee, having considered SME 208 application to be a Supervised Ministry Education Site from Gladstone United Church and SME208(a) Application to be an Educational Supervisor from Rita Friesen, recommends that these applications be approved by Agassiz Presbytery with a rating of A and be forwarded on to the Conference Internship and Education Supervision Committee.

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MOTION # 1044: M.Scott/E.Lovell that Agassiz Presbytery approve Gladstone United Church as a Supervised Ministry Education Site and that Rita Friesen be approved as an Educational Supervisor.

CARRIED

YAAAY Report

Elizabeth Kenyon presented the following report:

- Zeebu retreat for grades 7 to 12 is in Killarney, February 17 to 19 over Louis Riel Weekend. Look on WWW.MNWO.ca website to register.
- 5 youth who were chosen to represent our conference at General Council Youth Forum are travelling to Paris, Ontario the same weekend as ZEEBU for a Winter Gathering where they will get to know the youth representatives from 12 other conferences and will do some learning to prepare themselves for General Council.
- Knox United Church in Kenora will host an "Explorer" for 3 months this spring/summer. This young woman from Toronto will come to work alongside Meg Ilman and the congregation to Explore the vocation of ministry.
- There will be programming for youth at conference May 24 to 27 at the University of Manitoba, in Winnipeg. Pre-TACs (grades 4 to 6) attend with a parent/designated adult - who they stay with at night, Y-TACs (grades 7 to 9 and YATCOMANO (Grade 10 and up) do not need to
- have a designated adult present. The YATCOMANOs attend the whole Conference AGM and the YTACs (Teens at Conference) both the younger and the middle grades, attend some of the
- meetings but also take time away to do some specific youth programming on the side. Youth grades 7 to 12 will stay together in the dorms. Email or call Twila MacNair at the conference office to see if Conference is the right fit for your youth.

MUSIC UNITED REPORT:

Carol Zacharias presented the following report:

Greetings from Music United! I realize that London, ON might be too far away for many of us but if you know of music lovers that are closer, please pass on the information! It is a first class event, well worth the %50! Thanks!

MUSIC UNITED of the United Church of Canada
presents the National gathering of MUSIC MATTERS 2018
A Supportive Learning Event for Musicians, Choir & Music Directors, Singers, Worship
Planners, Clergy and others interested in music
April 27 – 29, 2018
First St Andrews United Church, London, ON
\$50 registration (Saturday lunch included)
For REGISTRATION or information visit www.musicunited.ca

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Music Matters is a weekend event that supports music leadership and ministry with workshops, networking and worship. This year the Music Matters event will be held in conjunction with the Revitalize Theological Conference hosted by Metropolitan United Church in London. This collaboration will offer Music Matters participants two full days (Friday and Saturday) of workshops on the topics such as vocal techniques, the aging voice, anthem reading sessions, the psalms, hand bells and more. A music filled worship is planned for Friday evening and a mini-hymn festival, open to the public, is planned for Saturday evening at 7:30 PM. Participants are welcome to join in a mass worship Sunday morning at 10:30 AM and visiting singers are welcome to join with the choir – rehearsal is at 9:45 AM. Following lunch, Music United will conduct their annual AGM which is open to all interested persons.

For more information or interview please contact:

Terry Head at email: music@fsaunited.com

MOTION # 1045: L.Baker/S.McLaren that all reports be accepted as presented.

CARRIED

After the meeting Lloyd Baker said that the funds raised for Mission and Service from donations and Irene Onuch book sales on Feb.10/18 amounted to \$ **273.09**

Wendy Denbow gave our thanks to Holland United Church and Glenboro United Church for providing the snacks for our two breaks.

Brenda Brand closed the meeting with a blessing.

The meeting was adjourned at 3:40 on the motion of John Lea.

Attached is the Ministry Profile Report dated January 23, Settlement Commission Reports dated January 9, January 31 and February 13, 2018.

Next meeting of Agassiz Presbytery will be held on Friday & Saturday, April 13 & 14, 2018.

Next meeting of Agassiz Presbytery Executive will be held on Tuesday, March 20, 2018 in Trinity United Church, Portage la Prairie commencing at 1:00 p.m.

Chair: Sarah Bruer _____

Secretary: Claire Ommerli _____

Agassiz Presbytery Report from the Settlement Commission of the Conference of Manitoba and Northwestern Ontario for January 23, January 9, January 31 and February 13, 2018

TO: Claire Ommerli, Secretary of Agassiz Presbytery

CC: Julie Baker, Pastoral Relations Convener of Agassiz Presbytery; Cathie Waldie and Ila Swain, Settlement Commission Representatives for Agassiz Presbytery; Heather Robbins, Chair of the Settlement Commission; Judy Hare, Conference Personnel Minister; Cherry Abad, Conference Administrative Assistant

FROM: Elsie Douglas, Secretary of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario

Please attach this report to your circulated minutes as an appendix.

At the meeting of the MINISTRY PROFILE REVIEW GROUP of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario on JANUARY 23, 2018, the following omnibus motion was approved:

MOTION 2017/2018 MPR #6 (A-C)

Moved: Linda Buchanan Seconded: Diane Gillis

That the Ministry Profile Review Group of the Conference of Manitoba and Northwestern Ontario approve that:

A. the minutes of the conference call meeting of the Ministry Profile Review Group on November 30, 2017 be adopted as circulated.

B. i. Having received from the Windsor Park Pastoral Charge (Winnipeg) the completed Conference of Manitoba and Northwestern Ontario Form PR 403 RMP (Record of Ministry Profile Report), the Ministry Profile Report dated January 7, 2018, the Financial Viability Review, minutes of the congregational meeting of January 7, 2018, and Form PR 450 (Covenant for Call, Settlement, or Appointment), that the Ministry Profile Review Group of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario declares a **VACANCY** at **Windsor Park Pastoral Charge** for a full-time ministry position, effective July 1, 2018, with the following terms:

1. Salary up to Category C – COL 3 plus 3.064% above relevant increment category
2. Basic home telephone (*excluding personal long distance*) \$50.00 per month (\$600.00 per year)
3. Continuing Education and Learning \$1,570.00 per year
4. Three weeks of study leave within each pastoral year, including Sundays
5. No less than three consecutive months of sabbatical after five consecutive years of service to the pastoral charge that is party to this covenant
6. A minimum of one month vacation (including 5 Sundays) within each pastoral year (July 1 – June 30)
7. Moving expenses (*based on reasonable estimates*) Budget up to \$10,000.00
8. Adequate secretarial assistance defined as paid Administrative staff 30 hours per week, with 15% of that time designated as support for the minister
9. Travel expenses reimbursement (based on Minimum Salaries for Ministry Personnel schedule)
10. Pension and other benefits as assessed

With Windsor Park Pastoral Charge committing to remuneration of the ministry personnel through the Pastoral Charge Payroll Service (ADP) WOU8

ii. receives the request to have the vacancy filled by a Provisional Call to the incumbent, and refers this matter to the Conference of Manitoba and Northwestern Ontario Settlement Commission for action at a future meeting of the Settlement Commission.

C. Having received from Red Lake District Pastoral Charge (Ecumenical Shared Ministry), the Ministry Profile Report, the Conference of Manitoba and Northwestern Ontario Form PR 403 RMP (Record of the Ministry Profile Report), the Financial Viability Review, minutes of the congregational meeting of October 10, 2017, that the Ministry Profile Review Group of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario receives the Ministry Profile Report for information and is in accordance with the recommendations within it. The Ministry Profile Review Group approves that **no vacancy** for a ministry personnel position in **Red Lake District Pastoral Charge (Ecumenical Shared Ministry)** be declared at this time, and supports the intention of the pastoral charge to use investments to have their ministry needs met through Anglican / United Church of Canada lay worship leaders, supplemented with others as available from the Anglican Diocese and the wider United Church of Canada, as well as occasional pulpit supply from other denominations in the community.

CARRIED

At the meeting of the SETTLEMENT COMMISSION on JANUARY 9, 2018, the following omnibus motion was approved:

MOTION 2017/2018 # 8 (A & B)

Moved: Linda Buchanan

Seconded: Cathie Waldie

That the Settlement Commission of the Conference of Manitoba and Northwestern Ontario approves the following actions:

A. Minutes of the Settlement Commission – December 5, 2017

That the minutes of the meeting of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario on December 5, 2017 be approved as circulated.

B. Appointment of Settlement Commission liaisons to Ministry Profile processes

Having received Forms MNWO 403 A: Presbytery Request to Initiate Ministry Profile Process, that the Settlement Commission of the Conference of Manitoba and Northwestern Ontario appoint the following persons as Settlement Commission representatives to resource the Ministry Profile Committees in the following locations:

Minnedosa – Linda Buchanan

Little Britain – Aileen Urquhart

Flin Flon – Joy Bott

CARRIED

At the meeting of the SETTLEMENT COMMISSION on JANUARY 31, 2018, the following omnibus motion was approved:

MOTION 2017/2018 #10 (A-F)

Moved: Joy Bott

Seconded: Rob Smith

That the Settlement Commission of the Conference of Manitoba and Northwestern Ontario approves the following actions:

A. Minutes of the Settlement Commission – January 9, 2018

That the minutes of the meeting of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario on January 9, 2018 be approved as circulated.

B. Minutes of the Ministry Profile Review Group – January 23, 2018

That the minutes of the meeting of the Ministry Profile Review Group of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario on January 23, 2018 be received as circulated.

C. Transfer of Natasha Pearen from Assiniboine Presbytery, Conference of Manitoba and Northwestern Ontario to Chignecto Presbytery, Maritime Conference

On behalf of Assiniboine Presbytery, that the Settlement Commission of the Conference of Manitoba and Northwestern Ontario approves the **TRANSFER** of **Natasha Pearen** (Ordained Minister) from Assiniboine Presbytery in the Conference of Manitoba and Northwestern Ontario to Chignecto Presbytery in Maritime Conference, effective July 1, 2018.

(Natasha has accepted a Call to Trinity – St. Stephen's, Amherst, Nova Scotia.)

D. Appointment for Noelle Bowles at Charleswood

Having received completed Form PR 450 (Covenant for Call, Settlement, or Appointment), a copy of the position descriptions for both ministry staff, Minutes of the Council Meeting on November 21, 2017, Conference of Manitoba and Northwestern Ontario Appendix to Form PR 450, including Police Records Check and references, Financial Statement, dated January – November, 2017, a Transition Work Sheet for the New Compensation Model for Ministry Personnel for Michael Wilson from Charleswood United Church (Winnipeg), that the Settlement Commission of the Conference of Manitoba and Northwestern Ontario, on behalf of Winnipeg Presbytery, approves the **APPOINTMENT** of **Noelle Bowles** (Ordained Minister) to a part-time ministry position (14 hours per week) at **Charleswood United Church (Winnipeg)**, from February 1, 2018 to June 30, 2018, with the following terms:

1. Salary Category F – COL 3 for 14 hours per week plus 30% \$27,355.10 (\$21,042.35 + \$6,312.71) per year (\$2,279.59 per month)
2. Telephone \$420.00 per year (\$35.00 per month)
3. Continuing Education and Learning \$750.00 per year (\$62.50 per month)
4. Three weeks of study leave within each pastoral year, including Sundays (pro-rated)
5. No less than three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge that is party to this covenant.
6. A minimum of one month vacation (including 5 Sundays) within each pastoral year (July 1-June 30) (pro-rated)
7. Moving expenses *(based on reasonable estimates)* Not Applicable
8. Adequate secretarial assistance defined as full-time secretary
9. Travel expenses reimbursement based on current Minimum Salaries for Ministry Personnel (.39 per km)
10. Pension and other benefits as assessed

The pastoral charge agrees to provide remuneration of the ministry personnel through the Pastoral Charge Payroll Services (ADP) W0TQ

E. Provisional Call for Patrick Woodbeck to Windsor Park (Winnipeg)

Having been informed of the vacancy declared at Windsor Park United Church (Winnipeg) by the Ministry Profile Review Group of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario on January 23, 2018, and having received completed Form PR 450 (Covenant for Call, Settlement, or Appointment), Minutes of the congregational meeting on January 7, 2018, the Conference of Manitoba and Northwestern Ontario Appendix to Form PR 450, including Police Records Check and references, that the Settlement Commission of the Conference of Manitoba and Northwestern Ontario, on behalf of Winnipeg Presbytery, approves the Call/Settlement of Patrick Woodbeck (Ordinand) to a full-time ministry position at Windsor Park United Church (Winnipeg), effective July 1, 2018, provisional upon his ordination prior to the start date, and with the following terms:

1. Salary Category B – COL 3 (based on previous years of service prior to January, 2014) plus 3.064% \$55,250.00 (\$53,607 + \$1,642.52) per year
2. Telephone \$600.00 per year (\$50.00 per month)
3. Continuing Education and Learning \$1,570.00 per year
4. Three weeks of study leave within each pastoral year, including Sundays
5. No less than three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge that is party to this covenant
6. A minimum of one month vacation (including 5 Sundays) within each pastoral year (July 1-June 30)
7. Moving expenses (*based on reasonable estimates*) Not Applicable
8. Adequate secretarial assistance defined as paid Administrative staff 30 hours per week, with 15% of that time designated as support for the minister
9. Travel expenses reimbursement based on current Minimum Salaries for Ministry Personnel (.39 per km)
10. Pension and benefits as assessed

The pastoral charge agrees to provide remuneration of the ministry personnel through the Pastoral Charge Payroll Services (ADP) W0U8

F. Appointment of Settlement Commission liaison to Ministry Profile process

Having received Conference of Manitoba and Northwestern Ontario **Form 403 A: Presbytery Request to Initiate Ministry Profile Process**, that the Settlement Commission of the Conference of Manitoba and Northwestern Ontario appoints the following person as **Settlement Commission representative to be a resource to the Ministry Profile Committee** in the following location:

Headingley – Mary Best

CARRIED

At the meeting of the SETTLEMENT COMMISSION on FEBRUARY 13, 2018, the following omnibus motion was approved:

MOTION 2017/2018 # 11 (A & B)

Moved: Mary Best Seconded: Diane Gillis

That the Settlement Commission of the Conference of Manitoba and Northwestern Ontario approves the following actions:

A. Minutes of the Settlement Commission – January 9, 2018

That the minutes of the meeting of the Settlement Commission of the Conference of Manitoba and Northwestern Ontario on January 9, 2018 be approved as circulated.

B. Appointment for Tammy Bleue at St. Mary's Road United Church, Winnipeg

Having received completed Form PR 450 (Covenant for Call, Settlement, or Appointment), Minutes of the Leadership Team Meeting on February 04, 2018, Conference of Manitoba and Northwestern Ontario Appendix to Form PR 450, including Police Records Check and some reference checks, that the Settlement Commission of the Conference of Manitoba and Northwestern Ontario, on behalf of Winnipeg Presbytery, approves the **APPOINTMENT of Tammy Bleue (Diaconal Student)** to a part-time ministry position (20 hours per week) at **St. Mary's Road United Church (Winnipeg)**, from March 1, 2018 to June 30, 2018, with the following terms:

1. Salary Category Student Step 1-COL 3 plus 4.23% for 20 hours per week \$26,078.00 (\$25,020 + \$1,058) per year (\$2,173.00 per month)
2. Telephone \$420.00 per year (\$35.00 per month)
3. Continuing Education and Learning \$696.50 per year (\$58.04 per month)
4. Three weeks of study leave within each pastoral year, including Sundays (pro-rated)
5. No less than three consecutive months of sabbatical leave after five consecutive years of service to the pastoral charge that is party to this covenant.

6. A minimum of one month vacation (including 5 Sundays) within each pastoral year (July 1 -June 30) (pro-rated)
7. Moving expenses (*based on reasonable estimates*) Not Applicable
8. Adequate secretarial assistance defined as .8FTE secretary
9. Travel expenses reimbursement based on current Minimum Salaries for Ministry Personnel (.39 per km)
10. Pension and other benefits as assessed

The pastoral charge agrees to provide remuneration of the ministry personnel through the Pastoral Charge Payroll Services (ADP) W024

CARRIED

MNWO Appendix to Form PR 450 with three references checked by two members of the Ministry and Personnel Committee at St. Mary's Road United Church must be received before any request for renewal of this appointment beyond July 1, 2018 can be approved.

Settlement Commission liaisons appointed to Pastoral Relations processes in Agassiz Presbytery:

Meridian – Rob Smith
Miami – Cathie Waldie
Pembina Parish – Harold Kenyon
Valley – Harold Kenyon and Ila Swain
Gladstone – Ila Swain
Carberry – Harold Kenyon
Rock Lake – Cathie Waldie

The next meeting of the **Settlement Commission** (Ministry Profile resourcing and Search matters – motions related to calls, appointments, and transfers) will be on **Tuesday, March 13, 2018**. (Deadline for paperwork noon Friday, March 9.)

The next meeting of the Settlement Commission **Ministry Profile Review Group** (declaration of vacancies) will be on **Tuesday, February 20, 2018**. (Deadline for paperwork noon Friday, February 16.)