

CONFERENCE OF MANITOBA AND NORTHWESTERN ONTARIO
REQUEST FORM FOR LICENSING TO ADMINISTER THE SACRAMENTS

Section I: Pastoral Charge/Outreach Ministry

1. Name of Pastoral Charge/Outreach Ministry _____
 2. Name of person for whom license is requested _____
 3. Designation of Applicant _____
(Diaconal Minister, Designated Lay Minister, Designated Lay Minister (Recognized), Designated Lay Minister (Retired), Sacraments Elder, Candidate Supply, Intern Supply, Diaconal Supply, Student Supply (section 427.1 [2010]) (section I-2.4.3 [2013])
 4. Initial Request _____ Renewal _____ Previously licensed _____
If so, term of license: _____ Where _____
 5. a) Upon motion of the Official Board or equivalent on _____, we ask that
(date)
_____ be licensed to administer the sacraments.
(name)
- Signed (Chair of Board) _____
- Signed (Ministry Personnel or Sacraments Elder) _____
- Date _____

OR

5. b) Attach letter from the congregation/pastoral charge with the motion for the licensing request signed by the appropriate officer and the Applicant.

(Forward to Presbytery)

Section II: Presbytery

1. Name of Presbytery _____
2. Initial Application: Education requirements complete: Yes _____ No _____
Where _____ When _____
3. Pastoral Charge Supervisor for the Pastoral Year (July 1-June 30) _____
The Pastoral Charge Supervisor is aware of this application and is in agreement with the provision of the Sacraments to the _____
congregation/pastoral charge by the applicant: Yes _____ No _____

4. Action of Presbytery: The meeting of _____ Presbytery held on _____ recommends that _____ be licensed to administer the sacraments on the _____ Congregation/Pastoral Charge/Outreach Ministry of the Conference of Manitoba and Northwestern Ontario **OR** within the bounds of _____ Presbytery of the Conference of Manitoba and Northwestern Ontario.

Signed (*Presbytery Secretary*) _____

Date _____

(Forward to Conference)

Section III: Action of Conference

The request of _____ Congregation/Pastoral Charge/ Outreach Ministry of _____ Presbytery for _____
(name)
to be licensed to Administer the Sacraments was _____ was not _____
approved by the Conference Executive at their meeting of _____.
(date).

Signed (*Executive Secretary*) _____

OR

The request of _____ Presbytery for _____
(name)
to be licensed to Administer the Sacraments within the bounds of _____
Presbytery was _____ was not _____ approved by the Conference Executive at their
meeting on _____.

Signed (*Executive Secretary*) _____

<p><i>Notification to be sent to Congregation/Pastoral Charge/Outreach Ministry, Presbytery, and Ministry Personnel.</i></p>
--